

## Creating an account on [abroad.calpoly.edu](http://abroad.calpoly.edu)

To apply to come to Cal Poly on exchange, first, obtain a nomination from your home University's study abroad exchange coordinator, then apply to the Cal Poly International Exchange Program at [abroad.calpoly.edu](http://abroad.calpoly.edu). You will create a login account, then apply to your program. Once accepted, you will be directed to submit additional information required to create your DS-2019 visa document. Do not send any documents to us via email. Only send the documents requested in the application.



Please log in:

Username:

Password:

Login

[Forgot your password?](#)

New User Registration

Click this link to start the process of making a user profile

# SECURITY : USER IDENTIFICATION WIZARD: STEP 1

In order to continue, you will need to be logged-in. This wizard will guide you through the steps of authentication. ×

Please indicate how you will be logging in:

- I have a Cal Poly Username and Password username and password.
- I have login credentials to this site that I received by email.
- I do not have login credentials to this site.

Select the third option



Submit

# SECURITY : USER IDENTIFICATION WIZARD: STEP 2

In order to request login credentials, we will need to know what type of applicant you will be on the site. Select one of the following options and click the 'Submit' button. ×

Please indicate which type of user you are:

- I am not currently registered at an institution.
- I am registered at a US institution.
- I am a non-US applicant interested in the following program:

- Select Program -



Select the third option and then the program you are interested in

Submit



# SECURITY : LOGIN (NEW USER)

To create an account, please fill in the form provided below. ✕

## New User Form:

**First Name:**

**Middle Name:**

**Last Name:**

**Email:**

**Date of Birth:**

**Gender:**  Male  Female  Other


**Partner Institution:**  Leeds Beckett University

Fill out the form with Upper-Lower case letters as shown and click 'Create Account'

I understand that by checking the box and pressing the **Submit button** that I am authorizing the Cal Poly International Center Abroad site to collect personal information about me for the express purpose of interacting with this site. Furthermore, I understand that the type and amount of information that is collected about me by this site is governed by the choices of Cal Poly in order to serve students, faculty and staff.

In the case that I wish to withdraw my consent for my personal information to be retained, I understand that I will need to contact the Cal Poly International Center.

[Create Account](#)

 **abroad@calpoly.edu**  
🔒 to me ▾

---

**Cal Poly Abroad - Account Created**

---

Welcome to Cal Poly San Luis Obispo's Cal Poly Abroad!

Following is your temporary login information that will enable you to apply to programs:

User ID: [mustymustang99@gmail.com](mailto:mustymustang99@gmail.com)  
Temp Password:



Please keep this information in a safe place.

Cal Poly Username and Password users, login here: <https://abroad.calpoly.edu/secure/>  
General non-Cal Poly Username and Password login: <https://abroad.calpoly.edu/index.cfm?FuseAction=Security.Login&urc=95908>

Temporary login information is only valid for 1 day(s). If you do not login within 1 day(s) of receiving this message, you will be asked to create a new account.

Thank you,  
Cal Poly Abroad User Support

Copy the temporary password, then click the General non-Cal Poly Username and Password login link



# SECURITY : USER IDENTIFICATION WIZARD: STEP 1


In order to continue, you will need to be logged-in. This wizard will guide you through the steps of authentication. ✕

Please indicate how you will be logging in:

- I have a Cal Poly Username and Password username and password.
- I have login credentials to this site that I received by email.
- I do not have login credentials to this site.

Select 'I have login credentials to this site that I received by email'

Submit



# SECURITY : LOGIN (EXISTING USER)

To login, please enter your username and password in the form provided below.

Please log in:

Username:

intlservices@calpoly.edu

Password:

Login

[Forgot your password?](#)

Login with your email and temporary password sent to you

# SECURITY : PASSWORD RESET (EMAIL LOGINS ONLY)

Before your password can be reset, please answer at least two of the three following security questions to verify that you are the owner of this account. ×

Fill out the required security questions and click 'Update'

Password Reset Security Questions (answer at least two)

What was your childhood nickname?

In what city did you meet your spouse/significant other?

What is the name of your favorite childhood friend?

# SECURITY : CHOOSE NEW PASSWORD

Before you can continue, you must enter a new permanent password. ×

The permanent password must:

- Be at least 8 characters
- Contain both upper and lower case letters
- Contain at least one number

**You will be prompted to change your password**

**Choose New Password**

**New Password:**  🔒  
(this is the password you would like to use for all future login attempts)  
**Password does not meet strength criteria**

**Re-enter New Password:**  🔒

**Change**

# SECURITY : LOGIN (EXISTING USER)

To login, please enter your username and password in the form provided below.

**Please log in:**

**Username:**  
 ...

**Password:**  
 **Login with your new password**

**Login**

[Forgot your password?](#)

Use the link to entire list of programs on the from the [International Exchanges web page](#) for the or search for the program:

This is your Applicant Homepage and it provides you an overview of your application activity. Search Programs

Before starting an application, please follow the steps outlined on the [Abroad Home Page](#).

**Warning:** By starting the Advising Module or an application for Travel Authorization or Study Abroad, you are approving the use of information you have provided to Cal Poly such as address, phone, date of birth, and emergency contact information. Student information used also includes academic information such as major, GPA, year of study, whether or not you utilize financial aid, and other data as needed for your application.

Click on the name of the program under the 'applications filed' column to see the details of an application. You will no longer be able to access an application after its 'deadline date' and any further changes need to be handled by a staff member.



On the following page select 'Search Programs'

# PROGRAMS : SIMPLE SEARCH

List All Simple Search Advanced Search Cal Poly Programs Map Search Program Discovery

Cal Poly offers several different study abroad options: Cal Poly Global Programs, Cal Poly International Exchanges, Cal Poly Partner Programs, CSU International Programs, and National Student Exchange. Explore programs below!

## Simple Search

Simple Search form fields can be used in combination to find programs that match all selected criteria.

Show:  Select to show 'Incoming'

<b>Program Name</b> <input type="text" value="birmingham"/>	<b>Term</b> <input type="text" value="Any"/>
Type any search words above, or to search for an exact match, use double quotes (") around your search string.	
<b>City</b> <input type="text" value="Any"/>	<b>Country</b> <input type="text" value="Any"/>
<b>Region</b> <input type="text" value="Any"/>	
<span>Search</span> <span>Cancel</span>	



Scroll through the results until you find the program you want. Then click the green link for the program in the Program Name Column.

## PROGRAMS : PROGRAM SEARCH (RESULTS)



[List All](#) [Simple Search](#) [Advanced Search](#) [Cal Poly Programs](#) [Map Search](#) [Program Discovery](#)

Following is the list of programs based on the search criteria. Click any program name to view details or to apply. If you would like to request information from our staff about programs matching the search criteria you have selected, use the Request Info button.

You searched for Incoming programs within any term, that have the word(s) birmingham in the program name, sorted by Program name in ascending order.

[Request Info](#)

### Program search results

Partner Inst.	Program Name ↑	City	Country	Region	Save/Share
University of Birmingham, Edgbaston	<a href="#">Inbound from University of Birmingham (Exchange)</a>	San Luis Obispo	United States	North America	 

## PROGRAMS : BROCHURE

[List All](#) [Simple Search](#) [Advanced Search](#) [Cal Poly Programs](#) [Map Search](#) [Program Discovery](#)

This page is the brochure for your selected program. You can view the provided information for this program on this page and click on the available buttons for additional options.

Inbound from University of Birmingham (Exchange Program) (Incoming Program)



Locations: San Luis Obispo, United States

Program Terms: Academic Year, Fall Quarter, Fall/Winter

Homepage: [Click to visit](#)

Restrictions: Non-Cal Poly applicants only

[Dates / Deadlines](#)

Check dates and deadlines

[Apply Now](#)

Click 'Apply Now'

Complete each Questionnaire in the Application **Questionnaires** window and upload any documents requested in the questionnaires. When you are satisfied with your responses to each questionnaire, be sure to click the **Submit** button. Read items in the **Learning Content** window.

The screenshot shows the top navigation bar with 'Applicant' and 'International Students and Scholars' menus. Below is the Cal Poly International Center logo. The main heading is 'PROGRAM APPLICATION PAGE (PRE-DECISION)'. A note states: 'This page shows current and required elements of your application in the pre-decision phase. Unless otherwise indicated, you should assume that all elements of the right-hand column (material submissions, signature documents, recommendations and questionnaires) are required for your application to be considered complete'. The 'International Students and Scholars' section contains a table with the following details:

Program:	Inbound from MUAS (Architecture)
Term/Year:	Academic Year, 2020
Deadline:	03/02/2020
Dates:	09/17/2020 - 06/11/2021

Below the table is a note: 'NOTE: Week of Welcome is optional and begins on September 14th. Classes begin September 17th. Winter break is from December 12th through January 3rd. Spring break is from March 23rd through March 28th.' The 'Announcements' section lists 'International Center Front Desk Hours', 'M-F 9am-5pm (Bldg. 52, Room E32)', 'International Student Welcome Guide', and a 'Welcome Guide' link. A 'View All Announcements' button is at the bottom of this section. The 'Application Instructions' section contains the text: 'Please read the Learning Content and complete the Questionnaires and upload documents where prompted inside the questionnaires. Be sure to click the Submit button at the end of each questionnaire. Refer to the Cal Poly International Exchange Programs for Inbound International Students page for full instructions about the process.' and a note: 'Please note: Students with U.S. citizenship or dual U.S. citizenship are not eligible to apply for exchange programs but are welcome to apply to attend Cal Poly through the VISIT Cal Poly Program.'

When you have completed all steps, your application is complete. Cal Poly will send your application to the exchange coordinator for your program for approval.

Once you are approved, you will be notified to return to your application to complete additional questionnaires and proof of funding required for Cal Poly to

issue your DS-2019 immigration document. Do not email any documents to Cal Poly. Please only use the questionnaires to send documents.

If you have any questions or have trouble, please email [intlservices@calpoly.edu](mailto:intlservices@calpoly.edu).