FACULTY LEADER TRAINING

CAL POLY INTERNATIONAL CENTER
Faculty Leader Training

- Welcome and Introduction
- Faculty Leader Roles & Responsibilities
  - Ethics and Appropriate Conduct
  - Students in crisis and promoting wellbeing
  - Risk management and mitigation
- Student Conduct
- Online Faculty Resources
- Crisis Response Overview
- Exercise: Setting Expectations
- Key CPIC Contacts
Welcome & Introduction

- The Faculty Leader Training is required for all Cal Poly faculty leading groups of students abroad

- It applies to faculty leading academic programs (e.g., Cal Poly Global Programs) and non-academic programs (e.g., Engineers Without Borders)

- Cal Poly Global Program Faculty Leaders must also review the ‘TRAINING SUPPLEMENT: Cal Poly Global Programs’ prior to departure

- This training can also be utilized by Cal Poly student leaders who are traveling abroad with a group of their peers
Faculty Leader Roles & Responsibilities

- Faculty Code of Ethics
- Amorous Relationships between faculty & student

It is Cal Poly's policy that faculty members or other instructional staff shall not initiate, pursue, or be involved in any amorous or sexual relationships with any student whom they evaluate or supervise by virtue of their teaching, research, or administrative responsibility. Contact the Director of Employment Equity at 805-756-6770

Resolution on Amorous Relationships (AS-471-96/SWC)
Faculty Leader Roles & Responsibilities

- **Students in crisis and promoting wellbeing**
  - Students and emotional well-being
  - Sexual assault prevention

- **CSU Red Folder**

- **Campus Health and Wellbeing**

- **Risk management and mitigation**
Student Conduct

- Student misconduct abroad is treated the same as misconduct at Cal Poly.
- Code of Conduct: [http://osrr.calpoly.edu/title5](http://osrr.calpoly.edu/title5)
- Faculty Leaders have considerable latitude for on-site response
- If the misconduct is non-urgent, report it upon return:
  - Non-academic: [https://secureforms.calpoly.edu/osrr/confidential-report-student-misconduct](https://secureforms.calpoly.edu/osrr/confidential-report-student-misconduct)
  - Academic: [https://secureforms.calpoly.edu/osrr/confidential-faculty-report-academic-dishonesty](https://secureforms.calpoly.edu/osrr/confidential-faculty-report-academic-dishonesty)
- If the students are of legal drinking age in the country (or if illicit drug use is legal), remind the students that their behavior is still subject to the conduct code, and that if something comes to your attention, not only could there be repercussions in the country, but there may also be repercussions upon students’ return.
- If students/faculty have questions about conduct abroad, osrr@calpoly.edu or 805-756-2794 prior to departure.
Online Faculty Resources

- Abroad.calpoly.edu > FACULTY > Faculty Resources
Online Faculty Resources

- Abroad.calpoly.edu
- Bookmark this page!
- Helpful to bring printed copies of vital resources for reference.
Online Faculty Resources

- Crisis Response Team Contact List

<table>
<thead>
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<th>Title</th>
<th>Phone Number</th>
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<thead>
<tr>
<th>Name</th>
<th>U.S. Embassy for Appropriate Country</th>
<th>Public Announcements or Travel Warnings</th>
<th>Web Address</th>
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<tbody>
<tr>
<td>Center for Disease Control &amp; Prevention</td>
<td>Medical emergency or disease outbreak</td>
<td></td>
<td><a href="http://www.cdc.gov">http://www.cdc.gov</a></td>
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Online Faculty Resources

- Training Module

Training Module for Faculty Leaders:

Crisis Preparedness and Response

Key Crisis Response Resources

- 24-hour crisis hotline
  University Police
  805-756-2281
- U.S. State Department
- Travel information
- Warnings and alerts
- Find embassies & consulates
- Center for Disease Control & Prevention
- Medical emergencies (e.g., outbreak)
Online Faculty Resources

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Crisis Response Plan
Cal Poly International Center

CAL POLY
SAN LUIS OBISPO

Crisis Response Plan
Cal Poly International Center

CAL POLY
SAN LUIS OBISPO
International Center
Online Faculty Resources

- Incident Report Form
- Insurance Information
Crisis Response Overview

- 3P’s: planning, prevention and preparation
- Establish expectations with students prior to arrival, and give them specific instructions for what to do in an emergency
- Teach a “harm reduction” approach to decision-making
- Read the Crisis Preparation and Response Training Module carefully, and let us know if you have any questions at all
- Cal Poly has a Crisis Response Team (CRT) for all international activities; the CRT supports you, but you are often the front-line responder
- Report incidents immediately (right after dealing with emergency issues) using the online Incident Report Form and email
Exercise: Setting Expectations

- Inside/Outside Values Assessment
- Consider elements to be included in a successful program abroad (e.g., learning by doing, fun, safety)
- Consider elements to be excluded (e.g., student misconduct, inappropriate behavior, absenteeism)
Main Contacts

- **Key CPIC contacts include:**
  - Cari Moore, CPIC Director
    cmoore36@calpoly.edu
  - Monica Schechter, Study Abroad Assoc. Director
    mschecht@calpoly.edu
  - Sara Otis, Study Abroad Coordinator
    sotis@calpoly.edu
- **General Email:** international@calpoly.edu
Questions?

Please contact the International Center

Building 52-E32

International@calpoly.edu